

Applicant Name:	
Passport Number:	
Email Address:	

The visa application checklist helps you check that you have included all of the necessary documentation that is needed by the department to process your visa application.

How to use this checklist

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist when you lodge your visa application form and necessary documentation.

Important information

Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgment.

You are responsible for all costs of delivering information to the Australian Embassy Amman by mail or courier, including any additional information that may be requested by the Embassy. If you give additional information to the Australian Visa Application Centre, you may be charged a courier fee for delivery to the Embassy.

Delivery and courier charges

You are responsible for all costs of delivering information to the Australian Embassy Amman by mail or courier, including any additional information that may be requested by the Australian Embassy Amman. If you give additional information to the Australian Visa Application Centre, you may be charged a courier fee for delivery to the Australian Embassy Amman.

For more information

See the DIAC website www.immi.gov.au/students/ for more information on this visa.

Please ensure the latest versions of the application forms are used. See: <http://www.immi.gov.au/allforms/application-forms/>

The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

Do not provide original documents unless requested. You should provide certified copies of original documentation (as required in the checklist below). Documents not in English must be accompanied by accredited English translations.

Complete this checklist and attach all documentation – in the order provided below. The checklist should be placed to the front of your application.

Required documents	Tick the documents you are submitting	Official use only
A completed and signed Form 157A – <i>Application for a student (temporary) visa</i> . You may also be eligible to apply online for AL1 applicants only. See: http://www.immi.gov.au/e-visa/students.htm	<input type="checkbox"/>	<input type="checkbox"/>
Payment of the Australian Government Visa Application Charge. Advice on how to pay this charge can be found at www.visainfoservices.com OR if the Visa Application Charge has been paid at an office of the Department of Immigration and Citizenship in Australia, a copy of the receipt must be submitted.	<input type="checkbox"/>	<input type="checkbox"/>
Certified copies of valid passport or travel documents of all people included in the application. Passports must not have expired. If you are asked to attend a DIAC Office you must bring your passport.	<input type="checkbox"/>	<input type="checkbox"/>
Whichever is applicable, a completed and signed: Form 956 - <i>Advice by a migration agent/exempt person of providing immigration assistance</i> or Form 956A - <i>Appointment or withdrawal of Authorised Recipient</i>	<input type="checkbox"/>	<input type="checkbox"/>
(If you are married/with or without children) Certified evidence of the relationship between the applicant and all members of their family unit (spouse and children only), including those who are not joining the applicant in Australia. <i>For example, family registration, marriage certificate, birth certificate of child, adoption certificate of a child, evidence of</i>	<input type="checkbox"/>	<input type="checkbox"/>

custody of child.		
A penal certificate from the Court of Justice, certified by the Ministry of Justice and the Ministry of foreign Affairs.	<input type="checkbox"/>	<input type="checkbox"/>
Full CV that outlines the following information (1) Qualifications and where attained. (2) Employment history in the last five years, position and organisation. (3) Publications, attendance at workshops, seminars or training in last 2 years. (4) Details of previous/current visas held.	<input type="checkbox"/>	<input type="checkbox"/>
The electronic confirmation of enrolment certificate from your education provider. If you propose to study more than one course you must provide either an electronic confirmation of enrolment certificate or an original 'offer of a place in a course' letter from your education provider for each additional course.	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of education/qualification and work history up to the date of application.	<input type="checkbox"/>	<input type="checkbox"/>
Financial requirement: For AL2 applicants, please provide evidence that you have sufficient funds to cover yourself and your family members for the first 12 months of your stay in Australia for: <ul style="list-style-type: none"> • living costs • tuition costs • school costs for any school-age children. For AL1 applicants, you must declare on your student visa application that you have access to sufficient funds to cover the same costs for the remainder of your stay. Financial declaration part of the application form must be signed. <p>Detailed information on defining acceptable sources of finance, calculating the amount fund required and categories of expenses which need to be funded for living in Australia is available on www.immi.gov.au/students/students/574-1/financial.htm for AL1 applicants, www.immi.gov.au/students/students/574-2/financial.htm for AL2 applicants.</p>	<input type="checkbox"/>	<input type="checkbox"/>
If there are minors included in the application		
Evidence of enrolment in a school in Australia for each child (aged between 5 – 18 years old) included in the application.	<input type="checkbox"/>	<input type="checkbox"/>
Please note that it is not a requirement to have medical examinations prior to lodgment of an application but if an applicant wishes to do so a Doctor authorized by the Australian government must be used. See http://www.immi.gov.au/contacts/panel-doctors/	<input type="checkbox"/>	<input type="checkbox"/>

I hereby acknowledge that:

☐ I have provided all necessary documentation for a decision to be made on my visa application.

or

☐ I have not provided all the information requested on this checklist and I am aware that a decision may be made based on the information I have provided.

I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information that may be requested by the department.

Note: Form must be signed by parent(s) or guardian if applicant is under 18.

Applicant name:

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Signature:

.....

Date:

...../...../.....

Visa Application Centre Use Only

Processing officer name:

Processing officer s:

